

BROOKSHIRE MUNICIPAL WATER DISTRICT

DISTRITO MUNICIPAL DE AGUA DE BROOKSHIRE

NOTICE OF PUBLIC MEETING

Notificación de Reunión Pública

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Monday, March 2, 2020, at 6:00 p.m., at 4004 6th Street, Brookshire, Texas**, open to the public, to consider and act upon the following:

Se notifica por el presente que la Junta Directiva del Distrito Municipal de Agua de Brookshire (el "Distrito") llevará a cabo una asamblea ordinaria el lunes, 2 de marzo de 2020, a las 6:00 p.m., en 4004 6th Street, Brookshire, Texas, abierta al público, para considerar y actuar sobre los siguientes asuntos

1. Public Comments: (limited to 3 minutes per speaker and one speaker per issue);
2. Presentation by Acclaim Energy Advisors and take any necessary actions on same;
3. Update regarding backflow prevention requirements, including status of Customer Service Evaluations;
4. Approve minutes of January 21, 2020 regular meeting, January 27, 2020 special meeting and February 3, 2020 regular meeting;
5. Bookkeeper's Report, including discuss financial statements, current invoices, monthly billing and collections;
6. Adopt Order Determining Ad Valorem Tax Exemptions;
7. Adopt Resolution Implementing Penalty for Delinquent 2019 Taxes, including Section 33.11 of the Tax Code, and Contracting with Attorneys to Collect Delinquent Taxes;
8. Adopt Resolution Authorizing Petition Challenging Appraisal Records;
9. Texas Water Development Board ("TWDB") Projects Engineer's Report, including update on easement acquisition for TWDB Project 62829;
10. Engineer's Report, including:
 - a. Status of projects financed through the 2018-2019 Community Development Block Grant, including payments to contractor;
 - b. Discuss status of Campbell Concrete Project (1932 FM 359 South);
 - c. Update on status of Brookwood Community Project, including status of easement acquisition;
 - d. Discuss status of 3601 10th Street, 8-inch water line extension;
 - e. Review Grundfo's Capacity Report and take any necessary actions on same;
 - f. Status of G-Tech Fire Line Project (35002 Cooper Road); and
 - g. Update on development inquiries;
11. General Manager's Report, including:
 - a. review requests from customers related to high water usage;
 - b. approve Consolidated Contract;
 - c. review request to waive impact fees and developer deposit for the City of Brookshire Animal Control Building and take any necessary actions on same;
 - d. review estimates for fire hydrant repairs and take any necessary actions on same;
 - e. review Municipal Operations & Consulting, Inc. ("MOC") main line repair report,

- including landscaping repairs and take any necessary actions on same;
- f. discuss electrical repairs at District facilities;
- g. discuss tree trimming at 3923 5th Street and take any necessary actions on same;
- h. discuss matters involving the Brookshire Volunteer Firefighter Association ("VFA") and take any necessary actions on same, including:
 - i. customer donations to the VFA; and
 - ii. operation, inspection and repair of fire hydrants;
- i. discuss policies related to obtaining bids for repair of District facilities; and
- j. update on status of Rate Order, amend as necessary;
- 12. Review matters involving Administration/Personnel, including Personnel Manual and take any necessary actions on same;
- 13. Approval of training, conferences, or committee meetings;
- 14. Discuss General Manager request for payment of vacation and compensatory time and take any necessary action on same;
- 15. Directors' Reports, as necessary;
- 16. Discuss Aflac deductions from payments of fees of office for Directors;
- 17. Attorney's Report, including:
 - a. update on amended buffer zone easement for Wastewater Treatment Plant;
 - b. status of conversion to a municipal utility district and take any necessary actions on same; and
 - c. adopt Resolution Regarding Public Information Maintained on Privately Owned Devices;
- 18. Operator's Report, including:
 - a. update on maintenance and repairs;
 - b. update on Sanitary Sewer Overflow Initiative Program;
 - c. discuss status of work order to relocate blow-off valve;
 - d. discuss process for detecting and repairing water line leaks; and
 - e. review line repair report, including landscaping repairs and take any necessary actions on same;
- 19. Election Agenda:
 - Orden del día referente a la elección*
 - a. Update on May 2, 2020 Directors Election matters; and
 - a. *Actualización sobre los asuntos de la Elección de Directores del 2 de mayo de 2020, y tomar las medidas necesarias al respecto; y*
- 20. Executive Session, as necessary;
 - a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
 - b. Reconvene in Open Session; and
 - c. Vote on matters discussed in Executive Session, if any.

EXECUTED this 26 day of February, 2020.



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BROOKSHIRE MUNICIPAL WATER DISTRICT

By:


Tonya J. Pierre, General Manager