

# BROOKSHIRE MUNICIPAL WATER DISTRICT

## NOTICE OF PUBLIC MEETING


Notice is hereby given pursuant to the Texas Government Code, Chapter 551, as amended, that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Monday, June 1, 2020, at 6:00 p.m., at 4004 6<sup>th</sup> Street, Brookshire, Texas** and via telephone conference call pursuant to Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas. **The telephone conference call phone number is 713-955-6338 and the Conference ID is 2371225#.** All members of the public may participate in the meeting via telephone conference call, at which meeting the following items will be discussed:

1. Public Comments: (limited to 3 minutes per speaker and one speaker per issue);
2. Update regarding backflow prevention requirements, including status of Customer Service Evaluations;
3. Approve minutes of May 4, 2020 regular meeting;
4. Bookkeeper's Report, including:
  - a. discuss financial statements, current invoices, monthly billing and collections;
  - b. review and approve Quarterly Investment Report; and
  - c. authorize filing of Texas Unclaimed Property Report, if necessary;
5. Texas Water Development Board Projects Engineer's Report;
6. Engineer's Report, including:
  - a. review and approve Revised Capacity Report for Arise Sports Complex (Sandeep Gupta/Brooks Hotel Gym);
  - b. update on status of Brookwood Community Project;
  - c. status report to TCEQ regarding violation for not retaining As-Built Records;
  - d. status of Capacity Report for Thomas Instrument;
  - e. discuss Virat Crossing and asking for variance for the Easement and take any necessary actions on same;
  - f. update on development inquiries;
7. Review policies and procedures for development within the District and take any necessary actions on same;
8. Review refund request from Anil Sharma for "MOC" charges;
9. Discuss "COVID-19" pay for personnel;
10. Approval of training, conferences, or committee meetings;
11. Directors' Reports, as necessary;

12. Operator's Report, including:
  - a. update on maintenance and repairs;
  - b. update on Sanitary Sewer Overflow Initiative Program; and
  - c. review line repair report, including landscaping repairs and take any necessary actions on same; and
13. Executive Session, as necessary;
  - a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
  - b. Reconvene in Open Session; and
  - c. Vote on matters discussed in Executive Session, if any.

**EXECUTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

BROOKSHIRE MUNICIPAL WATER DISTRICT

By:   
Tonya J. Pierre, General Manager

