

BROOKSHIRE MUNICIPAL WATER DISTRICT

NOTICE OF PUBLIC MEETING

Notice is hereby given pursuant to the Texas Government Code, Chapter 551, as amended, that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Monday, July 6, 2020, at 6:00 p.m., at 4004 6th Street, Brookshire, Texas** and via telephone conference call pursuant to Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas. **The telephone conference call phone number is 713-955-6338 and the Conference ID is 2371225#.** All members of the public may participate in the meeting via telephone conference call, at which meeting the following items will be discussed:

1. Public Comments: (limited to 3 minutes per speaker and one speaker per issue);
2. Update regarding backflow prevention requirements and take any necessary actions on same, including:
 - a. status of Customer Service Evaluations; and
 - b. review Customer Service Evaluation for 802 Cooper Street;
3. Approve minutes of June 1, 2020 regular meeting;
4. Bookkeeper's Report, including:
 - a. review financial statements, current invoices, monthly billing and collections;
 - b. review and approve Quarterly Investment Report (1st and 2nd quarter 2020);
 - c. authorize filing of Texas Unclaimed Property Report, if necessary; and
 - d. schedule a workshop budget for fiscal year ending August 31, 2021;
5. Texas Water Development Board Projects Engineer's Report;
6. Engineer's Report, including:
 - a. review and approve Capital Recovery Fee for Houston West RV Park;
 - b. update on status of Brookwood Community Project;
 - c. review Revised Capacity Report for "Cessac" and take any necessary actions on same;
 - d. status report to TCEQ regarding violation for not retaining As-Built Records;
 - e. review and approve Capacity Report for Thomas Instrument; and
 - f. update on development inquiries;
7. Review "COVID-19" pay for personnel;
8. Approval of training, conferences, or committee meetings;
9. Directors' Reports, as necessary;
10. Discuss Association of Water Board Directors' Trustee Election and take any necessary actions on same;

11. Operator's Report, including:
 - a. update on maintenance and repairs;
 - b. update on Sanitary Sewer Overflow Initiative Program; and
 - c. review line repair report, including landscaping repairs and take any necessary actions on same; and
12. Executive Session, as necessary;
 - a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
 - b. Reconvene in Open Session; and
 - c. Vote on matters discussed in Executive Session, if any.

EXECUTED this 2 day of July, 2020.

BROOKSHIRE MUNICIPAL WATER DISTRICT



By: Tonya J. Pierre
Tonya J. Pierre, General Manager