

# BROOKSHIRE MUNICIPAL WATER DISTRICT

## NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Tuesday, September 6, 2016, at 6:00 p.m. at 4004 6<sup>th</sup> Street, Brookshire, Texas**, open to the public, to consider and act upon the following:

1. **Public Comments:** (limited to 3 minutes per speaker and one speaker per issue)
2. **Approval of minutes of prior meetings:**
  - a. Regular Meeting of August 1, 2016;
  - b. Special Meeting of August 8, 2016;
  - c. Budget Workshop of August 16, 2016;
  - d. Special Meeting of August 26, 2016;
3. **Bookkeeper's Report, including:**
  - a. Review and approve financial statements, current invoices, monthly billing and collections;
4. **Engineer's Report, including:**
  - a. Approve Crystal Lakes Subdivision Capacity Report and Construction Plans;
  - b. Update on Capital Improvements Plan;
  - c. Approve Village Lake Mobile Home Park Capacity Report;
  - d. Discuss Development inquiries;
  - e. Discuss Development deposits;
  - f. Discuss Capital Recovery Fee credits;
  - g. Status Report for Water Well 1-A
5. **General Manager's Report, including:**
  - a. Status of Interlocal Agreement with the City of Brookshire;
  - b. Discuss Emergency Response Procedures Policy;
  - c. Approve training, conference or committee meetings;
  - d. Administrative and Personnel Matters;
  - e. Conduct Public Hearing on Tax Rate;
  - f. Adopt Order Setting Rate and Levying Tax for 2016;
  - g. Adopt Order Appointing Tax Assessor/Collector;
  - h. Approve Amended and Restated District Information Form, as necessary;
  - i. Adopt Resolution Concerning Tax Collection Procedures;
  - j. Authorize attendance at AWBD Fall Seminar and Mid-Winter Conference;
6. **Operator's Report, including:**
  - a. Update on maintenance and repairs;
  - b. Status of Sanitary Sewer Overflow Initiative;
7. **Attorney's Report, including:**
  - a. Approve Attorney Fee Agreement Rate Amendment;
8. **Directors' Report**
9. **Executive Session, as necessary:**
  - a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
  - b. Reconvene in Open Session; and
  - c. Vote on matters discussed in Executive Session, if any.
10. **Adjournment**

EXECUTED this 1 day of September, 2016.

BROOKSHIRE MUNICIPAL WATER DISTRICT



By: *Lindsey S. DeLong*  
Lindsey S. DeLong, Assistant Manager of the District