

# BROOKSHIRE MUNICIPAL WATER DISTRICT

## NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Monday, September 16, 2019, at 6:00 p.m., at 4004 6<sup>th</sup> Street, Brookshire, Texas**, open to the public, to consider and act upon the following:

1. Public Comments: (limited to 3 minutes per speaker and one speaker per issue);
2. Approve minutes of July 22, 2019 and August 19, 2019 minutes;
3. Schedule date for regular/special meeting to set rate and levy tax for 2019;
4. Update regarding backflow prevention requirements, including status of customer service inspections and take any necessary actions on same;
5. General Manager's Report, including:
  - a. Review status of service to Limited Spirits and take any necessary actions on same;
  - b. Approve updated applications for water and wastewater service;
  - c. Review requests for customer water bill adjustments and/or payment plans, as necessary;
  - d. Review procedures for late fee adjustments for customers; and
  - e. Update on monthly meeting agendas and take any necessary actions on same; and
  - f. Update on status of repairs to District vehicles and take necessary actions on same;
6. Authorize attendance at Water Qualify Technology Conference, November 3-7, 2019 in Dallas, Texas.
7. Review Policies Relating to Ethical Conduct, Fiscal Matters and Consulting Services and take any necessary actions on same;
8. Review matters involving Administration/Personnel, including Personnel Manual and take any necessary actions on same;
9. Directors' Reports, as necessary;
10. Attorney's Report, including
  - a. discuss conversion to a municipal utility district and take any necessary actions on same; and
  - b. Status of \$2,275,000 Water and Sewer Revenue Bonds, Series 2019 and take any necessary actions on same;
11. Annual review of Post-Issuance Tax Exempt Debt Compliance Policies;
12. Review reports prepared by Arbitrage Compliance Specialists; and
13. Executive Session, as necessary;
  - a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
  - b. Reconvene in Open Session; and
  - c. Vote on matters discussed in Executive Session, if any.

EXECUTED this 12 day of September, 2019.



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BROOKSHIRE MUNICIPAL WATER DISTRICT

By: 

Tonya J. Pierre, General Manager