

BROOKSHIRE MUNICIPAL WATER DISTRICT

NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Monday, October 2, 2017, at 6:00 p.m., at 4004 6th Street, Brookshire, Texas**, open to the public, to consider and act upon the following:

- 1. Public Comments:** (limited to 3 minutes per speaker and one speaker per issue);
- 2. Approval of minutes of prior meetings:**
 - a. Regular Meeting of August 7, 2017;
 - b. Special Meeting of August 22, 2017;
 - c. Special Meeting of September 11, 2017; and
 - a. Regular Meeting of September 20, 2017;
- 3. Bookkeeper's Report, including:**

Discuss financial statements, current invoices, monthly billing and collections and take necessary action;
- 4. Engineer's Report, including:**
 - a. Discuss Brookwood Capacity Report;
 - b. Discuss Fuel Maxx Capacity Report;
 - c. Discuss Ryder Truck Service Capacity Report;
 - d. Acceptance of Crystal Lakes Facilities; and
 - e. Update on development inquiries;
- 5. General Manager's Report, including:**
 - a. Review General Manager's Report;
 - b. Discuss Adopting a Sanitary Sewer Overflow Plan;
 - c. Update on Grant Applications;
 - d. Discuss Policies Relating to Ethical Conduct, Fiscal Matters, and Consulting Services, including reimbursement of conference expenses if Directors cancel attendance; amend as necessary;
 - e. Annual review of Clay & Leyendecker LLC contract for engineering services;
 - f. Review and approve Unlimited Collection Agreement;
 - g. Review and approve bad debt write-off;
 - h. Discuss LGI violation fine – A Team Plumbing;
 - i. Extending Cut -Off and waiving of late fees as Disaster Relief;
 - j. Approve training, conference or committee meetings; and
 - k. Administrative and Personnel Matters;
- 6. Operator's Report, including:**
 - a. Update on maintenance and repairs; and
 - b. Update on valve survey;
- 7. Attorney's Report, including:**
 - a. Status of FBV, Inc. Annexation (10.00 acres); and
 - b. Status of Winterfell LLC Annexation (2.0746 acres);
- 8. Directors' Reports, as necessary;**

9. Executive Session, as necessary:

- a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
- b. Reconvene in Open Session; and
- c. Vote on matters discussed in Executive Session, if any.

EXECUTED this 29th day of September 2017.



BROOKSHIRE MUNICIPAL WATER DISTRICT

By: _____

Tonya Pierre, General Manager of the District