

# BROOKSHIRE MUNICIPAL WATER DISTRICT

## NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Monday, October 1, 2018, at 6:00 p.m., at 4004 6<sup>th</sup> Street, Brookshire, Texas,** open to the public, to consider and act upon the following:

- 1. Public Comments:** (limited to 3 minutes per speaker and one speaker per issue);
- 2. Approval of minutes of prior meetings;**
  - a. Special Meeting of July 31, 2018;
  - b. Regular Meeting of August 6, 2018; and
  - c. Regular Meeting of September 10, 2018;
- 3. Bookkeeper's Report, including:**
  - a. discuss financial statements, current invoices, monthly billing and collections; and
- 4. Engineer's Report, including:**
  - a. Approve Capacity Report, Industrial Waste Permit and Capital Recovery Fees for Limited Spirits;
  - b. Update on future sewer force main on Garvie Road and property owner requirements;
  - c. Update on status of The Brookwood Community project;
  - d. Authorize advertisement for bids on CDBG Project No. 7217040; and
  - e. Update on development inquiries;
- 5. Update on Amended Capital Improvement Plan ("CIP") and Impact Fees, including:**
  - a. Status of written comments from the Capital Improvements Advisory Committee regarding proposed amendments to the CIP and Impact Fees; and
  - b. Adopt resolution setting date for public hearing to review updated land use assumptions and capital improvements plan and to discuss the imposition of proposed amended impact fees;
- 6. General Manager's Report, including:**
  - a. Update on Funding Applications, including:
    - I. Texas Water Development Board Funding; and
    - II. 2018-2019 Community Development Block Grant Funding through the City of Brookshire;
  - b. Discuss request by Vessar Foods, LLC for payment plan on fines related to Industrial Waste Order violations;
  - c. Review and Approve Water Conservation Plan;
  - d. Review Drought Contingency Plan and take necessary actions;
  - e. Discuss Safety issues in the administrative office and take necessary actions;
  - f. Annual review of all Consultants' contracts;
  - g. Update of Commercial Sampling take necessary action;
  - h. Discuss request of waiving Developer Deposit for the City of Brookshire;
  - i. Review request by personnel for exemption from Ethics policy Section 2.03 requirements related to payment of conference hotel room fees;
  - j. Approve training, conference or committee meeting, including:
    - I. TECQ Autumn Environmental Conference – Oct 9-11 Austin, TX
  - k. Administrative and Personnel Matters;
- 7. Operator's Report, including update on maintenance and repairs;**
  - a. Discuss Heavy Equipment Training, take necessary action;
- 8. Attorney's Report; including:**
  - a. Status of Facilities Reimbursement Agreement with The Brookwood Community;

- b. Status of contract for tax assessing and collecting services with the City of Brookshire;
- c. Update on personnel matters;

**9. Directors' Reports, as necessary; and**

**10. Executive Session, as necessary;**

- a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
- b. Reconvene in Open Session; and
- c. Vote on matters discussed in Executive Session, if any.

EXECUTED this 17 day of September 2018.

BROOKSHIRE MUNICIPAL WATER DISTRICT



By:   
Tonya J. Pierre, General Manager of the District