

BROOKSHIRE MUNICIPAL WATER DISTRICT

NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Monday, November 6, 2017, at 6:00 p.m., at 4004 6th Street, Brookshire, Texas**, open to the public, to consider and act upon the following:

- 1. Public Comments:** (limited to 3 minutes per speaker and one speaker per issue);
- 2. Approval of minutes of prior meetings:**
 - a. Regular Meeting of October 2, 2017;
- 3. Bookkeeper's Report, including:**
 - a. Discuss financial statements, current invoices, monthly billing and collections and take necessary action; and
 - b. Adopt Order Amending List of Authorized Brokers, as necessary;
- 4. Engineer's Report, including:**
 - a. Discuss Fuel Maxx Capacity Report;
 - b. Discuss Ryder Truck Service Capacity Report;
 - c. Discuss Brookwood Capacity Report; and
 - d. Update on development inquiries;
- 5. General Manager's Report, including:**
 - a. Review General Manager's Report;
 - b. Review and approve Unlimited Collection Agreement;
 - c. Review and approve bad debt write-off;
 - d. Discuss violation and fines for Fuel Maxx;
 - e. Approve training, conference or committee meetings;
 - f. Administrative and Personnel Matters;
 - i. Discuss Process and Procedures
 - g. Review of Rate Order; amend as necessary;
 - h. Review of Ethics Policy (including Director reimbursements); amend as necessary;
- 6. \$3,500,000 Series 2018 Texas Water Development Board ("TWDB") Drinking Water State Revolving Fund ("DWSRF")**
 - a. Status of preparation of TWDB DWSRF application and associated documentation;
 - b. Adopt Resolution Requesting Financial Assistance from the TWDB for DWSRF; Authorizing the Filing of an Application for Assistance; and Making Certain Findings in Connection Therewith; and
 - c. Authorize procurement for engineering, financial advisory and bond counsel services, if necessary;
- 7. \$600,000 Series 2018 Texas Water Development Board ("TWDB") Clean Water State Revolving Fund ("CWSRF")**
 - a. Status of preparation of TWDB CWSRF application and associated documentation;
 - b. Adopt Resolution Requesting Financial Assistance from the TWDB for CWSRF; Authorizing the Filing of an Application for Assistance; and Making Certain Findings in Connection Therewith; and
 - c. Authorize procurement for engineering, financial advisory and bond counsel services, if necessary;
- 8. Operator's Report, including:**
 - a. Update on maintenance and repairs; and
 - b. Update on valve survey;

9. Attorney's Report;

- a. FBV Inc. Annexation (10.00 acres);
 - i. Adopt Order Adding Land and Redefining Boundaries of District
 - ii. Approve and authorize execution of Amended District Information Form to comply with Section 49.452, Texas Water Code, as amended, and authorize filing
- b. Winterfell LLC Annexation (2.0746 acres);
 - i. Adopt Order Adding Land and Redefining Boundaries of District
 - ii. Approve and authorize execution of Amended District Information Form to comply with Section 49.452, Texas Water Code, as amended, and authorize filing

10. Directors' Reports, as necessary;

11. Executive Session, as necessary:

- a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
- b. Reconvene in Open Session; and
- c. Vote on matters discussed in Executive Session, if any.

EXECUTED this 8th day of November , 2017.



BROOKSHIRE MUNICIPAL WATER DISTRICT

By: Lindsey DeLong
Lindsey DeLong, Assistant Manager of the District