

BROOKSHIRE MUNICIPAL WATER DISTRICT

Distrito Municipal de Agua de Brookshire

NOTICE OF PUBLIC MEETING

Notificación de Reunión Pública

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Monday, June 6, 2016, at 6:00 p.m. at 4004 6th Street, Brookshire, Texas**, open to the public, to consider and act upon the following:

De conformidad con el Capítulo 551 del Código de Gobierno de Texas, se notifica que la Junta Directiva del Distrito Municipal de Agua de Brookshire se reunirá en sesión ordinaria, abierta al público, en 4004 6th Street, Brookshire, Texas, a las 6:00 p.m. el Lunes, 6 de junio de 2016. En esta reunión, la Junta analizará los siguientes temas y autorizará las medidas adecuadas al respecto:

1. **Public Comments:** (limited to 3 minutes per speaker and one speaker per issue)
2. **ELECTION AGENDA:**
ORDEN DEL DÍA REFERENTE A LA ELECCIÓN:
 - a. Deliver Certificates of Election;
Emitir Certificados de Elección;
 - b. Qualification of Directors;
Análisis de requisitos de los Directores;
 - c. Administration of Oaths of Office;
Tomar juramento para la asunción del cargo;
 - d. Elect officers;
Elegir funcionarios;
3. **Approval of minutes of prior meetings:**
 - a. Regular meeting of April 4, 2016;
 - b. Special meeting of April 13, 2016;
 - c. Regular Meeting of May 2, 2016
4. **Bookkeeper's Report, including:**
 - a. Review and approve financial statements, current invoices, monthly billing and collections;
 - b. Review and approve Quarterly Investment Report;
 - c. Authorize filing of Texas Unclaimed Property Report, if necessary;
5. **Engineer's Report, including:**
 - a. Discuss draft Capacity Report for Crystal Lakes Subdivision;
 - b. Discuss draft Capacity Report for Stella Road Mobile Home Park
 - c. Facility Planning
 - d. Renew Wastewater Permit No. WQ0010001-001
1. **General Manager's Report, including:**
 - a. Approve agreement for signage at Wastewater Treatment Plant;
 - b. Discuss and review Utility Billing Software Proposals;
 - c. Status of Interlocal Agreement with the City of Brookshire;
 - d. Discuss Emergency Response Procedures Policy;
 - e. Approve training, conference or committee meeting;
 - f. Administrative Personnel/Field Personnel Matters;
 - g. Approve distribution of Drinking Water Quality Report (CCR);
 - h. Discuss District Consultant's Contracts;
 - i. Discuss District record retention procedures;
2. **Operator's Report, including:**
 - a. Update on maintenance and repairs;
 - b. Status of Sanitary Sewer Overflow Initiative;

- c. Discuss damages to district facility due torrential flood waters
- 3. **Attorney's Report**
 - a. Review Arbitrage Rebate and Yield Restriction Compliance Service Program as of March 4, 2016
- 4. **Directors' Report**
- 5. **Executive Session, as necessary:**
 - a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
 - b. Reconvene in Open Session; and
 - c. Vote on matters discussed in Executive Session, if any.
- 6. **Adjournment**

EXECUTED this 1st day of June, 2016.

BROOKSHIRE MUNICIPAL WATER DISTRICT



By: 
Tonya J. Pierre, General Manager of the District