

# BROOKSHIRE MUNICIPAL WATER DISTRICT

## NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Monday, July 3, 2017, at 6:00 p.m., at 4004 6<sup>th</sup> Street, Brookshire, Texas**, open to the public, to consider and act upon the following:

1. **Public Comments:** (limited to 3 minutes per speaker and one speaker per issue);
2. **Approval of minutes of prior meetings:**
  - a. Regular Meeting of June 5, 2017;
  - b. Amend Regular Meeting of May 1, 2017;
  - c. Amend Regular Meeting of October 3, 2016;
3. **Bookkeeper's Report, including:**
  - a. Discuss financial statements, current invoices, monthly billing and collections and take necessary action;
  - b. Authorize filing of Texas Unclaimed Property Report, if necessary;
  - c. Review and approve Quarterly Investment Report;
4. **Engineer's Report, including:**
  - a. Discuss Draft Capacity Letter for Office Building FM 359, FBV Inc. and take necessary action;
  - b. Discuss Draft Capacity Letter for Brookshire Hyundai, AE Collective and take necessary action;
  - c. Update on development inquiries;
5. **General Manager's Report, including:**
  - a. Review General Manager's Report;
  - b. Approve Wells Fargo Line of Credit Increase;
  - c. Update on Applications of Grants;
  - d. Discuss Policies Relating to Ethical Conduct, Fiscal Matters, and Consulting Services, including reimbursement of conference expenses if Directors cancel attendance; amend as necessary;
  - e. Annual review of all Consultants' contracts;
  - d. Review draft of budget for fiscal year ending August 31, 2018;
  - f. Approve training, conference or committee meetings;
  - g. Administrative and Personnel Matters;
6. **Operator's Report, including:**
  - a. Update on maintenance and repairs;
    - 1) Replacement of service line in the Post Office Alley;
  - b. Update on valve survey;
7. **Attorney's Report, including:**
  - a. Winterfell LLC Annexation (2.0746 acres);
    - 1) Approve Petition for Annexation of Land into the District;
    - 2) Approve Petition for Consent to Annex into the District;
  - b. LGI Homes – Texas, LLC Annexation (6.895 acres);
    - 1) Adopt Order Adding Land and Redefining Boundaries of District
    - 2) Approve and authorize execution of Amended District Information Form to comply with Section 49.452, Texas Water Code, as amended, and authorize filing

8. Directors' Reports, as necessary;

9. Executive Session, as necessary:

- a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
- b. Reconvene in Open Session; and
- c. Vote on matters discussed in Executive Session, if any.

EXECUTED this 29<sup>th</sup> day of June, 2017.



BROOKSHIRE MUNICIPAL WATER DISTRICT

By: Lindsey DeLong  
Lindsey DeLong, Asst. Manager of the District