

# BROOKSHIRE MUNICIPAL WATER DISTRICT

## NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Monday, July 11, 2016, at 6:00 p.m. at 4004 6<sup>th</sup> Street, Brookshire, Texas**, open to the public, to consider and act upon the following:

1. **Public Comments:** (limited to 3 minutes per speaker and one speaker per issue)
2. **Approval of minutes of prior meetings:**
  - a. Regular Meeting of June 6, 2016;
3. **Bookkeeper's Report, including:**
  - a. Review and approve financial statements, current invoices, monthly billing and collections;
  - b. Review and approve Quarterly Investment Report;
  - c. Review draft of budget for fiscal year ending August 31, 2017;
4. **Engineer's Report, including:**
  - a. Approve Crystal Lakes Subdivision Capacity Report and Construction Plans;
  - b. Update on Stella Road Manufactured Home Park;
  - c. Update on Capital Improvements Plan;
  - d. Approve Village Lake Mobile Home Park Capacity Report;
  - e. Discuss Development inquiries;
  - f. Discuss Development deposits;
  - g. Discuss Capital Recovery Fee credits;
5. **General Manager's Report, including:**
  - a. Discuss customer's reimbursement request for damage to vehicle;
  - b. Discuss and review Utility Billing Software Proposals;
  - c. Status of Interlocal Agreement with the City of Brookshire;
  - d. Discuss Emergency Response Procedures Policy;
  - e. Discuss District insurance coverages;
  - f. Discuss Elevated Storage Tank Inspection;
  - g. Approve TML Rerate Notice and Benefit Verification for plan year 2016-2017;
  - h. Approve training, conference or committee meetings;
  - i. Administrative and Personnel Matters;
6. **Operator's Report, including:**
  - a. Update on maintenance and repairs;
  - b. Status of Sanitary Sewer Overflow Initiative;
7. **Attorney's Report**
8. **Directors' Report**
9. **Executive Session, as necessary:**
  - a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
  - b. Reconvene in Open Session; and
  - c. Vote on matters discussed in Executive Session, if any.

10. **Adjournment**  
**EXECUTED** this 6<sup>th</sup> day of July, 2016.



BROOKSHIRE MUNICIPAL WATER DISTRICT

By: \_\_\_\_\_

Tonya J. Pierre, General Manager of the District