

# BROOKSHIRE MUNICIPAL WATER DISTRICT

DISTRITO MUNICIPAL DE AGUA DE BROOKSHIRE

## NOTICE OF PUBLIC MEETING

### *Notificación de Reunión Pública*

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Tuesday, January 9, 2018, at 6:00 p.m., at 4004 6<sup>th</sup> Street, Brookshire, Texas**, open to the public, to consider and act upon the following:

*Se notifica por el presente que la Junta Directiva del Distrito Municipal de Agua de Brookshire (el "Distrito") llevará a cabo una asamblea ordinaria el martes, 9 de enero de 2018, a las 6:00 p.m., en 4004 6th Street, Brookshire, Texas, abierta al público, para considerar y actuar sobre los siguientes asuntos:*

- 1. Public Comments:** (limited to 3 minutes per speaker and one speaker per issue);
- 2. Approval of minutes of prior meetings;**
  - a. Regular Meeting October 2, 2017;
  - b. Regular Meeting November 6, 2017;
  - c. Regular Meeting December 18, 2017;
- 3. Bookkeeper's Report, including discuss financial statements, current invoices, monthly billing and collections and take necessary action;**
  - a. Review and approve Quarterly Investment Report
- 4. Engineer's Report, including:**
  - a. Update on status of Brookwood Community Capacity Report;
  - b. Approve Revised VesMac Holdings Capacity Report;
  - c. Update on development inquiries;
- 5. General Manager's Report, including:**
  - a. Discuss Brookshire-Katy Drainage District's addition of portable building on Kenney St.;
  - b. Discuss Crystal Lakes Subdivision development;
  - c. Update on Funding Applications; amend as necessary;
    - a. TWDB Funding
    - b. 2018-2019 TX CDBG Funding
  - d. Review and approve bad debt write-off;
  - e. Discuss paying for a meter re-installation fee;
  - f. Review of Rate Order; amend as necessary;
  - g. Authorize submittal of Continuing Disclosure Report;
  - h. Approve training, conference or committee meetings; and
  - i. Administrative and Personnel Matters;
- 6. Operator's Report, including:**
  - a. Update on maintenance and repairs; and
  - b. Update on cut-off valve survey;
- 7. Attorney's Report; including authorize SB 1812 Eminent Domain reporting compliance;**
- 8. Directors' Reports, as necessary; and**

**9. Election Agenda:**

*Orden del día referente a la elección*

- a. Update on May 5, 2018 Directors Election matters, and take any necessary actions on same;  
*Actualización sobre los asuntos de la Elección de Directores del 5 de mayo de 2018, y tomar las medidas necesarias al respecto;*
- b. Review and discuss locating potential polling places and obtaining election judges and clerks for the May 5, 2018 Directors Election; and  
*Revisar y discutir sobre los lugares de votación y nombrar jueces electorales y funcionarios para la elección de directores del 5 de mayo de 2018;y*
- c. Review and approve Interlocal Agreement with Waller County;  
*Repasar y aprobar el Convenio Interlocal con el Condado de Waller;*

**10. Executive Session, as necessary:**

- a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
- b. Reconvene in Open Session; and
- c. Vote on matters discussed in Executive Session, if any.

EXECUTED this 4th day of January, 2018.



BROOKSHIRE MUNICIPAL WATER DISTRICT

By: [Signature]  
 Tonya J. Pierre, General Manager of the District