

# BROOKSHIRE MUNICIPAL WATER DISTRICT

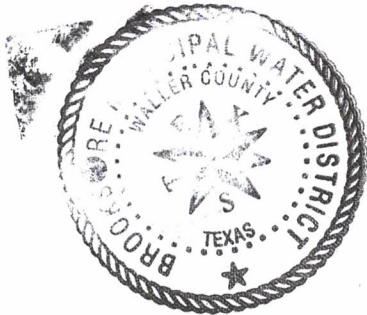
## NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Wednesday, January 16, 2019, at 6:00 p.m., at 4004 6<sup>th</sup> Street, Brookshire, Texas**, open to the public, to consider and act upon the following:

- 1. Public Comments:** (limited to 3 minutes per speaker and one speaker per issue);
- 2. Approval of minutes of December 11, 2018 meeting;**
- 3. Review and approve Audit Report for Fiscal Year Ended August 31, 2018;**
- 4. Authorize submittal of Continuing Disclosure Report;**
- 5. Authorize submittal of Audit Report for Fiscal Year Ended August 31, 2018 to State Comptroller;**
- 6. Bookkeeper's Report, including:**
  - a. Discuss financial statements, current invoices, monthly billing and collections; and
  - b. Review and approve Quarterly Investment Report;
- 7. Engineer's Report, including:**
  - a. Status of the sewer force main project on Garvie Road;
  - b. Report on Meeting held on December 19, 2018 with Brookwood Community project;
  - c. Discuss approval of replat of Virat Crossing commercial subdivision;
  - d. Consider approval of Capacity Report for Office-Warehouse at 4725 Garvie Road;
  - e. Consider approval of Capacity Report for Texas Green Business Park (was Lilyponds);
  - f. Discuss bids for CDBG grant project for Ground Storage Tank Variable Drive, and Skimmer and take the appropriate action;
  - g. Expansion of District; and
  - h. Update on development inquiries;
    - i. 157-acre tract on Stalkneck Road
- 8. Approve Facilities Reimbursement Agreement with the Brookwood Community;**
- 9. General Manager's Report, including:**
  - a. Update on Funding Applications, including:
    - i. Texas Water Development Board Projects;
  - b. Approve write-offs of delinquent accounts.
  - c. Review District's Ethics Policy and expense reimbursements
  - d. Discuss attendance at training, conferences, or committee meetings;
    - i. TWCA -March 6-8, 2019 -Cedar Creek
    - ii. TWCA-April 2-3, 2019 -Washington, DC
    - iii. Texas Water 2019 – April 2-5, 2019-Houston
    - iv. TEXPO 2019 -April 7-9, 2019-Houston
    - v. Connect Incode Class April 7-10, 2019-Dallas

- e. Administrative and Personnel Matters, including discussion regarding Personnel Manual, and take any necessary actions on same; and
  - f. Discuss disqualification from Board of Directors of Director Vanessa Johnson pursuant to Texas Water Code Section 49.052(6)(g);
- 10. Approve Resolution Authorizing the Disqualification and Removal of Director;**
- 11. Operator's Report, including update on maintenance and repairs;**
- a. MOC Water Utility Operations
- 12. Attorney's Report, including authorize filing of financial and tax-related information with Texas Comptroller pursuant to Texas Local Government Code Sections 203.062 and 403.0241 for the Special Purpose District Public Information Database;**
- 13. Directors' Reports, as necessary; and**
- 14. Executive Session, as necessary;**
- a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
  - b. Reconvene in Open Session; and
  - c. Vote on matters discussed in Executive Session, if any.

EXECUTED this 11 day of January 2019.



BROOKSHIRE MUNICIPAL WATER DISTRICT

By: \_\_\_\_\_

Tonya J. Pierre, General Manager