

BROOKSHIRE MUNICIPAL WATER DISTRICT

NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Tuesday, December 6, 2016, at 6:00 p.m. at 4004 6th Street, Brookshire, Texas**, open to the public, to consider and act upon the following:

1. **Public Comments:** (limited to 3 minutes per speaker and one speaker per issue)
2. **Approval of minutes of prior meetings:**
 - a. Regular Meeting of November 7, 2016;
3. **Bookkeeper's Report, including:**
 - a. Review and approve financial statements, current invoices, monthly billing and collections;
4. **Engineer's Report, including:**
 - a. Crystal Lakes Subdivision
 - i. Approve Capacity Analysis (Finalized Version);
 - ii. Construction
 - Status
 - Observe Construction
 - Pape-Dawson Inspection
 - Developer Funding Notice
 - iii. Capital Recovery Fee
 - Amount
 - Assessment and Collection
 - b. Status of Village Lake Mobile Home Park;
 - i. Planning Status
 - ii. Supplemental Fee Agreement
 - iii. Capital Recovery Fee Collection
 - iv. Private and Public Pipes
 - Master Meter
 - Fire Hydrant Locations
 - Inspection of Private Piping
 - Inspection of Public Piping
 - Easements and Access Agreement
 - Cost Reimbursement by Developer
 - a. Status Report on Water Well 1-A;
 - b. Discuss TXDOT I-10 Expansion related to affected lines;
 - c. Update on Capital Improvements Plan;
 - i. Water Main Replacement
 - ii. Annual funding for New Development Revenue
 - d. Discuss Development inquiries;
2. **General Manager's Report, including:**
 - a. Status of Interlocal Agreement with the City of Brookshire;
 - b. Approve training, conference or committee meetings;
 - c. Administrative and Personnel Matters;
 - d. Update on TML Property Coverage for Water Wells;
 - e. Approve City of Brookshire usage of empty lot for Annual Christmas Festivities;
 - f. Status of Surplus Properties
 - g. Status USDA Funding
 - h. Annual review of the Policies Relating to Ethical Conduct, Fiscal Matters, and Consulting Services; Amend as necessary;
3. **Operator's Report, including:**

- a. Update on maintenance and repairs;
 - b. Discuss cathodic Protection for the Velasco Street Elevated Tank (#56325)
 - c. Status of Sanitary Sewer Overflow Initiative;
 - d. Discuss installation of isolation valves on water lines;
4. **Attorney's Report, including status of Agreement with Waller County MUD No. 19;**
 5. **Directors' Reports, as necessary;**
 6. **Executive Session, as necessary:**
 - a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
 - b. Reconvene in Open Session; and
 - c. Vote on matters discussed in Executive Session, if any.

EXECUTED this 2nd day of December, 2016.



BROOKSHIRE MUNICIPAL WATER DISTRICT

By: _____

Lindsey DeLong
Lindsey DeLong, Assistant Manager of the District