

BROOKSHIRE MUNICIPAL WATER DISTRICT

NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Monday, August 7, 2017, at 6:00 p.m., at 4004 6th Street, Brookshire, Texas**, open to the public, to consider and act upon the following:

- 1. Public Comments:** (limited to 3 minutes per speaker and one speaker per issue);
- 2. Financial Advisor's Report:**
 - a. Review proposed debt service tax rate calculations;
 - b. Authorize publication of recommended tax rate;
 - c. Schedule date for regular/special meeting to set rate and levy tax for 2017;
- 3. Engage Auditor for Fiscal Year Ending August 31, 2017;**
- 4. Approval of minutes of prior meetings:**
 - a. Regular Meeting of July 3, 2017;
 - b. Regular Meeting of June 5, 2017;
 - c. Amend Regular Meeting of May 1, 2017;
 - d. Amend Regular Meeting of October 3, 2016;
- 5. Bookkeeper's Report, including:**

Discuss financial statements, current invoices, monthly billing and collections and take necessary action;
- 6. Engineer's Report, including:**
 - a. Discuss Brookwood potential service addition;
 - b. Acceptance of Crystal Lakes Facilities;
 - c. Update on development inquiries;
- 7. General Manager's Report, including:**
 - a. Review General Manager's Report;
 - b. Discuss Adopting a Sanitary Sewer Overflow Plan;
 - c. Update on Grant Applications;
 - d. Review and Approve TML Employee Benefits Rerate Notice for 2017-2018
 - e. Review and Approve TML Liability/Property Rerate Summary for 2017-2018
 - f. Discuss Policies Relating to Ethical Conduct, Fiscal Matters, and Consulting Services, including reimbursement of conference expenses if Directors cancel attendance; amend as necessary;
 - g. Annual review of Clay & Leyendecker LLC contract for engineering services;
 - h. Review and approve Unlimited Collection Agreement;
 - i. Review and approve bad debt write-off;
 - j. Adopt Resolution Renewing Agreement with Waller County for Tax Assessor-Collector Services;
 - k. Review draft of budget for fiscal year ending August 31, 2018
 - l. Approve Order Adopting Budget for Fiscal Year Ending August 31, 2018;
 - m. Approve training, conference or committee meetings;
 - n. Administrative and Personnel Matters;

8. Operator's Report, including:

- a. Update on maintenance and repairs;
 - 1) Replacement of service line in the Post Office Alley;
- b. Update on valve survey;

9. Attorney's Report, including:

- a. FBV, Inc. Annexation (10.00 acres);
 - 1) Approve Petition for Annexation of Land into the District;
 - 2) Approve Petition for Consent to Annex into the District;
- b. Review of 85th Legislative Update Memorandum;
- c. Winterfell LLC Annexation (2.0746 acres);
 - 1) Approve Petition for Annexation of Land into the District;
 - 2) Approve Petition for Consent to Annex into the District;

10. Directors' Reports, as necessary;

11. Executive Session, as necessary:

- a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
- b. Reconvene in Open Session; and
- c. Vote on matters discussed in Executive Session, if any.

EXECUTED this 31th day of July, 2017.



BROOKSHIRE MUNICIPAL WATER DISTRICT

By: 
Tonya Pierre, General Manager of the District