

# BROOKSHIRE MUNICIPAL WATER DISTRICT

## NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Monday, August 6, 2018, at 6:00 p.m., at 4004 6<sup>th</sup> Street, Brookshire, Texas**, open to the public, to consider and act upon the following:

1. **Public Comments:** (limited to 3 minutes per speaker and one speaker per issue);
2. **Approval of minutes of prior meetings;**
  - a. Regular Meeting July 2, 2018;
  - b. Special Meeting July 9, 2018;
3. **Financial Advisor's Report:**
  - a. Review proposed debt service tax rate calculations;
  - b. Authorize publication of recommended tax rate; and
  - c. Schedule date for regular/special meeting to set rate and levy tax for 2018;
4. **Bookkeeper's Report, including discuss financial statements, current invoices, monthly billing and collections and take necessary action;**
5. **Engineer's Report, including:**
  - d. Update on future sewer force main on Garvie Road and property owner requirements, take necessary action;
  - e. Update on status of Brookwood Community Capacity Report, take necessary action;
  - f. Approve Capacity Report, Industrial Waste Permit, and Capital Recovery Fees for Limited Spirits;
  - g. Review and approve capital report for Alexander Shopping Center; and
  - h. Update on development inquiries;
6. **General Manager's Report, including:**
  - a. Update on Funding Applications amend as necessary;
    - i. TWDB Funding; and
    - ii. 2018-2019 TX CDBG Funding;
  - b. Review and discuss the Drought Contingency Plan, and take necessary action;
  - c. Review and discuss the District lines for Cookson Mobile Home Park, and take necessary action;
  - d. Discuss Payment of the Industrial Waste Order Fine for Vesar Foods, and take necessary action;
  - e. Discuss fees for property located at 3707 1st Street, and take necessary action;
  - f. Discuss Process of Account Payable signatures, and take necessary action;
  - g. Discuss Policies Relating to Ethical Conduct, Fiscal Matters, and Consulting Services, including reimbursement of conference expenses if Directors cancel attendance; amend as necessary;
  - h. Approve training, conference or committee meetings;
  - i. Administrative and Personnel Matters;
  - j. Annual review of all Consultants' contracts;
  - k. Adopt Resolution Renewing Agreement with Waller County for Tax Assessor-Collector Services;
  - l. Discuss tax assessing and collecting services;
  - m. Review draft of budget for fiscal year ending August 31, 2019; and
  - n. Approve Order Adopting Budget for Fiscal Year Ending August 31, 2019;
7. **Operator's Report, including:**
  - i. Update on maintenance and repairs;
8. **Attorney's Report;**
9. **Directors' Reports, as necessary; and**

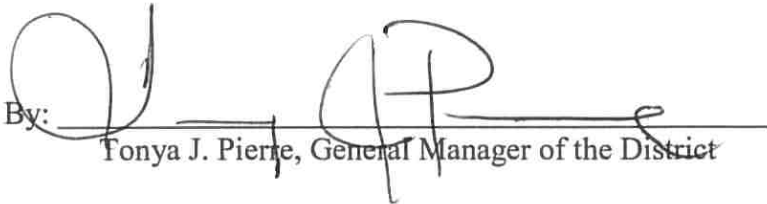
**10. Executive Session, as necessary;**

- a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
- b. Reconvene in Open Session; and
- c. Vote on matters discussed in Executive Session, if any.

**EXECUTED** this 2<sup>ND</sup> day of August, 2018.



BROOKSHIRE MUNICIPAL WATER DISTRICT

By:   
Tonya J. Pierre, General Manager of the District