

# BROOKSHIRE MUNICIPAL WATER DISTRICT

## NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Monday, August 1, 2016, at 6:00 p.m. at 4004 6<sup>th</sup> Street, Brookshire, Texas**, open to the public, to consider and act upon the following:

1. **Public Comments:** (limited to 3 minutes per speaker and one speaker per issue);
2. **Approval of minutes of prior meetings:**
  - a. Regular Meeting of July 11, 2016;
3. **Financial Advisor's Report:**
  - a. Review proposed debt service tax rate calculations;
  - b. Authorize publication of recommended tax rate;
  - c. Schedule date for regular/special meeting to set rate and levy tax for 2016;
  - d. Adopt Resolution Renewing Agreement with Waller County for Tax Assessor-Collector Services
4. **Engage Auditor for Fiscal Year Ending August 31, 2016;**
5. **Bookkeeper's Report, including:**
  - a. Review and approve financial statements, current invoices, monthly billing and collections;
  - b. Review draft of budget for fiscal year ending August 31, 2017;
  - c. Approve Order Adopting Budget for Fiscal Year Ending August 31, 2017;
6. **Engineer's Report, including:**
  - a. Update on Crystal Lakes Subdivision Project, including approval of plans;
  - b. Approve Village Lake Mobile Home Park Capacity Report;
  - c. Recent development inquiries, if any
  - d. Update on Amendment to Capital Improvement Plan;
  - e. Discuss Development deposits;
  - f. Discuss Capital Recovery Fee credits;
7. **General Manager's Report, including:**
  - a. Update on Interlocal Agreement with the City of Brookshire;
  - b. Update on Emergency Response Procedures Policy;
  - c. Approve TML Rerate Notice and Benefit Verification for plan year 2016-2017;
  - d. Discuss surveying project by Dawson Geophysical Company;
  - e. Discuss administrative and personnel matters, if necessary;
  - f. Discuss bookkeeping services;
  - g. Discuss repairs needed for all District vehicles;
  - h. Approve training, conference or committee meetings, if necessary;
8. **Operator's Report, including:**
  - a. Update on maintenance and repairs;
  - b. Status of Sanitary Sewer Overflow Initiative;
  - c. Approval of repairs to Cooper Road Water Well #5
9. **Attorney's Report, including:**
  - a. Status of Annexation of a portion of Crystal Lakes
  - b. Status of Agreement for Wastewater Treatment Services with Waller County MUD No. 19
10. **Directors' Report;**
11. **Executive Session, as necessary:**
  - a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
  - b. Reconvene in Open Session; and
  - c. Vote on matters discussed in Executive Session, if any.
12. **Adjournment.**

EXECUTED this 27 day of July, 2016.



BROOKSHIRE MUNICIPAL WATER DISTRICT

By: *Lindsey S. DeLong*  
Lindsey S. DeLong, Assistant Manager of the District