

# BROOKSHIRE MUNICIPAL WATER DISTRICT

## NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular on **Monday, April 4, 2016 at 6:00 p.m. at 4004 6<sup>th</sup> Street, Brookshire, Texas**, open to the public, to consider and act upon the following:

1. **Public Comments:** (limited to 3 minutes per speaker and one speaker per issue)
2. **Approval of minutes of prior meetings:**
  - a. Regular meeting of March 7, 2016; and
  - b. Special meeting of March 16, 2016;
3. **Bookkeeper's Report, including:**
  - a. Review and approve financial statements, current invoices, monthly billing and collections; and
  - b. Review and approve Quarterly Investment Report;
4. **Engineer's Report, including:**
  - a. Update on status of feasibility study for Crystal Lakes Subdivision;
5. **General Manager's Report, including:**
  - a. Discuss service to 632 Maxwell Street;
  - b. Approve Audit Report for fiscal year ended August 31, 2015;
  - c. Authorize submittal of Continuing Disclosure Report;
  - d. Approve Agreement between the City of Brookshire Economic Development Corporation and the Brookshire Municipal Water District;
  - e. Discuss easement agreement for signage at Wastewater Treatment Plant;
  - f. Discuss energy prices presented by Acclaim Energy;
  - g. Discuss West I-10 Chamber of Commerce Ice Cream Social Sponsorship;
  - h. Discuss and review Financial Advisor proposals;
  - i. Discuss and review Bookkeeper proposals;
  - j. Discuss and review Utility Billing Software Proposals;
  - k. Status of Interlocal Agreement with the City of Brookshire;
  - l. Discuss Emergency Response Procedures Policy;
  - m. Approve training, conference or committee meeting:
    - a. TRWA-Office Professionals Conference 2016;
    - b. TRWA-Training & Technical Conference 2016; and
  - n. Administrative Personnel/Field Personnel Matters;
6. **Operator's Report, including:**
  - a. Update on maintenance and repairs;
  - b. Status of Sanitary Sewer Overflow Initiative; and
  - c. Approve TWDB 2015 Water Loss Audit Report;
7. **Attorney's Report, including:**
  - a. Discuss Request by Wittick Law Firm regarding development of 5999 Gassner;
8. **Directors' Report**
9. **Executive Session, as necessary:**
  - a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
  - b. Reconvene in Open Session; and
  - c. Vote on matters discussed in Executive Session, if any.

EXECUTED this 31<sup>th</sup> day of March, 2016.

BROOKSHIRE MUNICIPAL WATER DISTRICT



By:   
Tonya J. Pierre, General Manager of the District