

BROOKSHIRE MUNICIPAL WATER DISTRICT
MINUTES OF BOARD OF DIRECTORS REGULAR MEETING

August 25, 2020

The Board of Directors (the "Board" or "Directors") of Brookshire Municipal Water District (the "District") met in special session on the 25th day of August, 2020, at 5:00 p.m., in the meeting room of the District, 4004 6th Street, Brookshire, Texas and via telephone conference call pursuant to Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas (the "Governor") in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, certifying that the COVID-19 pandemic ("COVID-19") poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas; whereupon the roll was called of the members of the Board, to-wit:

Edith Penrice-Kelley	President
Albert Wilkins	Vice President
Stephanie Green	Investment Officer
Havanaugh Glover	Secretary
Victor Alardin	Assistant Secretary

All members of the Board were present, except for Directors Penrice-Kelley and Green, thus constituting a quorum. Also attending was Tonya Pierre ("General Manager"). Also attending via telephone conference call was Elliot M. Barner, attorney, of Radcliffe Bobbitt Adams Polley PLLC ("Attorney" or "RBAP").

The meeting was audio recorded by RBAP in compliance with requirements of the Texas Open Meetings Act.

The Vice President, after finding that the notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 5:00 p.m. and declared it open for such business as may regularly come before it.

1. Approve Order Adopting Budget for Fiscal Year Ending ("FYE") August 31, 2021.

The Board and Mrs. Pierre first discussed certain corrections to the proposed budget for the FYE August 31, 2021 that were requested by the Board in the August 24, 2020 special meeting. In response to a question, Mr. Barner then presented the Order Adopting Budget for FYE August 31, 2021, a copy of which is available upon request. Mr. Barner explained that the Board must approve the District's budget for the FYE August 31, 2021 before the end of the month; however, such budget can be amended at any subsequent Board meetings.

Upon a **motion** by Director Wilkins, seconded by Director Alardin, after full discussion and with all Directors present voting aye, the Board approved the budget for the FYE August 31, 2021.

2. **Review Policies and Procedures for Development within the District.**

Mrs. Pierre stated that she needs to discuss with the Attorney the District's policies and procedures for development within the District, including the application for service/annexation, subdivision rules and related documents provided to owners and developers of property (the "Development Packet"). Mrs. Pierre then requested that the Board table discussion regarding such policies and procedures until she is able to make revisions to the Development Packet and present the same to the Board.

Upon a **motion** by Director Alardin, seconded by Director Wilkins, after full discussion and with all Directors present voting aye, the Board approved tabling discussion regarding the policies and procedures for development with the District.

3. **Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 5:30 p.m.

PASSED AND APPROVED on this 21 day of September, 2020.


Secretary, Board of Directors