

BROOKSHIRE MUNICIPAL WATER DISTRICT

SCHEDULING INSPECTIONS

Dear Contractors and/or Property Owners:

Inspection scheduling will be as follows:

If an inspection is requested any time before 2:00 pm Mon - Fri, the inspection will be conducted the following business day between 8:30 am and 3:30 pm, Schedule Permitting.

If an inspection is requested after 2:00 pm Mon - Fri the inspection will be conducted in two (2) business days between 9:00 am and 4:00 pm.

We apologize in advance for any inconvenience, but we are no longer able to schedule AM or PM inspections. No set time can be given except for Residential/Commercial FINALS.

*If an inspection need to be cancelled for any reason, the cancellation needs to be called in before 9:00 AM on the day of the scheduled inspection.

If the inspector arrives at a job site and the Address is not posted and/or the work is not ready for inspection or incorrect it will be turned down. If a red tag is issued a reinspect fee must be paid **PRIOR** to rescheduling the same inspection. If the fee is paid before 2:00 pm the reinspection will be conducted the following business day. If the fee is paid after 2:00 pm, the reinspection will be conducted in two (2) business days.

IT IS VERY IMPORTANT TO MAKE SURE YOU ARE GOING TO BE READY FOR INSPECTION BEFORE YOU SCHEDULE YOUR INSPECTIONS.

NOTE: CSI Inspections

BEFORE A FINAL CSI INSPECTION CAN BE SCHEDULED, ALL REQUIRED PAPERWORK MUST BE SUBMITTED FOR APPROVAL. THE INSPECTOR HAS 48 HOURS TO APPROVE PAPERWORK. ONCE THE PAPERWORK IS APPROVED, THE CONTACTOR MUST SCHEDULE DATE & TIMES FOR INSPECTION WITH THE ADMIN CLERK. THE INSPECTOR MUST HAVE COMPLETE ACCESS TO DEVELOPMENT.