

BROOKSHIRE MUNICIPAL WATER DISTRICT

NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Monday, August 19, 2019, at 6:00 p.m., at 4004 6th Street, Brookshire, Texas**, open to the public, to consider and act upon the following:


1. Public Comments: (limited to 3 minutes per speaker and one speaker per issue);
2. Engage Auditor for Fiscal Year Ending August 31, 2019;
3. Financial Advisor's Report, including:
 - a. Review proposed debt service tax rate calculations;
 - b. Authorize publication of recommended tax rate; and
 - c. Schedule date for regular/special meeting to set rate and levy tax for 2019;
4. General Manager's Report, including:
 - a. Review and adopt budget for fiscal year ending August 31, 2020;
 - b. Review status of service to Limited Spirits and take any necessary actions on same;
 - c. Review requests for customer water bill adjustments and/or payment plans, including:
 - i. Request from Pilot Travel Center; and
 - ii. Request from Manureen Hall;
 - iii. Christopher Taylor;
 - d. Authorize to amend the order adopting polices relating to ethical conduct, fiscal matters, and consulting service by adding TCEQ Free Workshops and Conferences as always approved;
 - e. Authorize attendance at training, conferences or committee meetings, including
 - Texas Water Development Board, Flood Stakeholder Workshops, Houston, Texas 77002, August 23, 2019;
 - Radcliffe Bobbitt Adams Polley PLLC Cyber Security Seminar (September 14, 2019, 10:00 a.m. at Hyatt Regency Intercontinental, 425 North Sam Houston Parkway East, Houston, Texas 77060);
 - Autumn Environmental Conference and Expo, Austin, Texas, October 8-10, 2019;
 - TRWA, Fall Management Conferences, San Antonio, Texas, October 9-10;
 - TWCA Fall Meeting, San Antonio, Texas, October 16-18, 2019;
 - Texas AWWA Customer Service Workshop, Houston, Texas October 17-18, 2019;
 - McCall Gibson Swedlund Barfoot PLLC, Investment Training for Local Governmental Entitles, Houston, Texas 77024, October 26, 2019;
 - AWWA, Water Quality Technology Conference & Exposition, Dallas Texas, November 3-7, 2019;
 - TRWA, Fall Management Conferences, Dallas, Texas, November 6-7, 2019;
 - TRWA, Districts Conference, Dallas, Texas, November 6-7, 2019;
 - Water of Texas 2019 conference, Austin, Texas, September 28-30, 2020;
 - Texas 811 damage Prevention Summit, Galveston Texas February 24-26, 2020;
 - Texas Water 2020, Fort Worth, Texas, March 31-April 31, 2020; and
 - GFOA 14th annual Conference, New Orleans, Louisiana, May 17-20, 2020;
 - f. Discuss the Bids for the carpet to be installed in the administration office and take any necessary actions on same;
 - g. Discuss procedures for late fee adjustments for customers;
 - h. Discuss second monthly meeting agenda and take any necessary actions on same;
 - i. Discuss repairs to District vehicles and take necessary actions on same;

5. Administrative and Personnel Matters, including:
 - a. Review Personnel Manual and take any necessary actions on same; and
 - b. General Manager performance review;
6. Directors' Reports, as necessary;
7. Attorney's Report, including:
 - a. Discuss conversion to a municipal utility district and take any necessary actions on same; and
 - b. Review Legislative Update;
8. Status of \$2,275,000 Water and Sewer Revenue Bonds, Series 2019 and take any necessary actions on same;
9. Update regarding backflow prevention requirements, including status of customer service inspection quotes; and
10. Executive Session, as necessary;
 - a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
 - b. Reconvene in Open Session; and
 - c. Vote on matters discussed in Executive Session, if any.

EXECUTED this 14 day of August, 2019.



BROOKSHIRE MUNICIPAL WATER DISTRICT

By: 
Tonya J. Pierre, General Manager