

BROOKSHIRE MUNICIPAL WATER DISTRICT

NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Monday, July 1, 2019, at 6:00 p.m., at 4004 6th Street, Brookshire, Texas**, open to the public, to consider and act upon the following:

1. Public Comments: (limited to 3 minutes per speaker and one speaker per issue);
2. Approval of minutes, including:
 - a. May 28, 2019 meeting; and
 - b. June 3, 2019 meeting;
3. \$2,575,000 Water and Sewer Revenue Bonds, Series 2019, including Adopt Order Authorizing \$2,575,000 Water and Sewer Revenue Bonds, Series 2019, a Paying Agent/Registrar Agreement, and Escrow Agreement and other matters in connection therewith; and
4. Bookkeeper's Report, including:
 - a. Discuss financial statements, current invoices, monthly billing and collections;
 - b. Authorize filing of Texas Unclaimed Property Report, if necessary;
 - c. Review and approve Quarterly Investment Report;
 - d. Review draft of budget for fiscal year ending August 31, 2020;
 - a. Discuss enrolling into the Positive Pay with Wells Fargo
 - e. Approve Government Customer Certification
 - f. Approve the Authorization Certificate
5. Annual review of Investment Policy and Investment Strategies and take any necessary actions on same;
6. Engineer's Report, including:
 - a. Review and approve the Capacity Report for Mappa Properties Lakshnu Land LLC.;
 - b. Status of projects financed through the 2018-2019 Community Development Block Grant, including payments to contractor;
 - c. Update on status of Brookwood Community project;
 - d. Status of Access Health project;
 - e. Update on replacement of Lakeside Drive bridge and take any necessary actions on same; and
 - f. Update on development inquiries;
7. General Manager's Report, including:
 - b. Approve the Amendment to the Commercial Account Signature Card;
 - c. Discuss hiring process for links staffing
 - d. Review status of service to Limited Spirits and take any necessary actions on same;
 - e. Update on electric service rates by Acclaim Energy Advisors and take any necessary actions on same;
 - f. Approve TML Health Renewal Notice and Benefits;
 - g. Review requests for customer water bill adjustments and/or payment plans;
 - h. Authorize attendance at training, conferences or committee meetings, including Public Drinking Water Conference, August 8-9, 2019, Austin, Texas;
 - i. Annual review of all Consultants' contracts;
 - j. Discuss order adopting policies relating to ethical conduct, fiscal matters and consulting services;

- k. Discuss carpet for the administration office and take any necessary actions on same;
- l. Discuss having two meetings per month and extended meeting time and take any necessary actions on same;
- 8. Operator's Report, including:
 - a. Update on maintenance and repairs;
 - b. Discuss backflow prevention plan;
 - c. Discuss smoke testing along Interstate 10 and take necessary actions on same;
 - d. Update on Sanitary Overflow Initiative Program; and
 - e. Adopt Resolution Approving Sanitary Sewer Overflow Initiative Program;
- 9. Administrative and Personnel Matters, including:
 - a. Review Personnel Manual and take any necessary actions on same; and
 - b. General Manager Performance Review and take any necessary actions on same;
 - c. Discuss and action on employee Training
 - d. Discussion and action on hiring a Field Manager
- 10. Directors' Reports, as necessary;
- 11. Attorney's Report, including:
 - a. Discuss conversion to a municipal utility district and take any necessary actions on same; and
 - b. Update on legislative matters affecting utility districts; and
- 12. Executive Session, as necessary;
 - a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
 - b. Reconvene in Open Session; and
 - c. Vote on matters discussed in Executive Session, if any.

EXECUTED this 26th day of June, 2019.



BROOKSHIRE MUNICIPAL WATER DISTRICT

By: _____

Tonya J. Pierre, General Manager