

**BROOKSHIRE MUNICIPAL WATER DISTRICT**

**MINUTES OF BOARD OF DIRECTORS REGULAR MEETING**

**May 18 2026**

The Board of Directors (the "Board" or "Directors") of Brookshire Municipal Water District (the "District") met in regular session on the 18<sup>th</sup> day of May, 2026, at 6:00 p.m., in the meeting room of the District, 4004 6<sup>th</sup> Street, Brookshire, Texas, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

LaKethia Connor	President
Shirley Williams	Vice President
Erin Jackson	Treasurer/Investment Officer
NaKeshia Barley	Secretary
Stephanie Green	Assistant Secretary

All members of the Board were present, thus constituting a quorum. Also attending were Tonya Pierre, General Manager of the District, Linda Vela, staff member of the District, and Willis Holmes, Field Supervisor for the District; and Elliot M. Barner, attorney of Radcliffe Adams Barner PLLC ("Attorney" or "RAB").

The President, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 6:00 p.m. and declared it open for such business as may regularly come before it.

**1. Public Comment**

The President first opened the meeting to public comment.

There being no public comments, the President directed the Board to proceed with the agenda.

**2. Election Report**

Mr. Barner then updated the Board regarding the May 2, 2026 Directors Election. Mr. Barner reminded the Board that no applications for a place on the ballot were received from any candidates other than the incumbent Directors; therefore, such directors were declared elected to office. Mr. Barner then presented the Certificates of Election, Statement of Elected Officers, Affidavits of Directors, and Oaths of Office for Directors Green and Jackson. Mr. Barner noted that copies of the Oaths of Office will be filed with the Secretary of State's office, pursuant to Article XVI, Section 1 of the Texas Constitution.

Upon a **motion** made by Director Williams, seconded by Director Barley, after full discussion and with all Directors present voting aye, the Board accepted the executed Certificates of Election, Statements of Elected Directors, Affidavits of Directors and Oaths of Office for Directors Green and Jackson.

**3. Election of Officers**

The Board next considered electing a new slate of officers for the Board. A discussion ensued.

Upon a **motion** by Director Williams, seconded by Director Jackson, after full discussion and all Directors present voting aye, the Board elected LaKethia Connor as President to serve as a duly constituted officer and member of the Board.

Upon a **motion** by Director Connor, seconded by Director Jackson, after full discussion and with all Directors present voting aye, the Board elected Shirley Williams as Vice President to serve as a duly constituted officer and member of the Board.

Upon a **motion** by Director Connor, seconded by Director Williams, after full discussion and all Directors present voting aye, the Board elected Erin Jackson as Treasurer and Investment Officer to serve as a duly constituted officer and member of the Board.

Upon a **motion** by Director Connor, seconded by Director Williams, after full discussion and with all Directors present voting aye, the Board elected NaKeshia Barley as Secretary to serve as a duly constituted officer and member of the Board.

Upon a **motion** by Director Connor, seconded by Director Williams, after full discussion and with all Directors present voting aye, the Board elected Stephanie Green as Assistant Secretary to serve as a duly constituted officer and member of the Board.

**4. Approve Minutes of Prior Meeting**

The Board then considered approval of the minutes from April 20, 2026 regular meeting.

Upon a **motion** by Director Williams, seconded by Director Jackson, after full discussion and with all Directors present voting aye, the Board approved the minutes from the April 20, 2026 regular meeting.

**5. Tax Assessor-Collector's Report**

Mrs. Pierre presented to the Board the Tax Assessor-Collector's Report for the month of April 2026, a copy of which is available upon request.

Mrs. Pierre then explained that there had been some confusion amongst property owners as to where to send ad valorem tax payment, since the District had recently contracted with Waller County's Tax Assessor-Collector ("TAC"). Mrs. Pierre noted that the Waller County TAC's address is 836 Austin Street, Suite 1400, Hempstead, Texas 77445. Mrs. Pierre noted that should a property owner wish to provide their payment to the District's office, such payment would be forwarded to the TAC.

Upon a **motion** by Director Jackson, seconded by Director Barley, after full discussion and with all Directors present voting aye, the Board approved the Tax Assessor-Collector's Report.

**6. General Manager's Report**

Mrs. Pierre next presented to the Board the General Manager's Report, a copy of which is available upon request.

Mrs. Pierre reported to the Board no customer request issues on high water usage for the last reporting month.

Mrs. Pierre then reviewed the Water Leak Repair List with the Board. Mrs. Pierre reported that the District continues to work on repairing such leaks, but that current heavy rain events have prevented the District from completing such repairs.

Upon a **motion** by Director Williams, seconded by Director Jackson, after full discussion and with all Directors present voting aye, the Board approved the General Manager's Report.

**7. Administrative/Personnel Matters**

Mrs. Pierre updated the Board that two (2) field personnel have completed their permit certification documentation and submitted same to the TCEQ for approval.

Mrs. Pierre discussed with the Board attendance at the Texas Rural Water Association ("TRWA") Training & Technical Conference to be held on July 15-16, 2026, in Galveston, Texas.

Upon a **motion** by Director Jackson, seconded by Director Williams, after full discussion and with all Directors present voting aye, the Board approved Mr. Holmes' attendance at the TRWA Conference.

**8. Director's Report**

The Board discussed attendance at the Brookshire-Katy Drainage District's Grand Opening for their new administration building, which is scheduled for June 2, 2026.

**9. Attorney's Report**

Mr. Barner explained that the City of Brookshire requested a revision to the Interlocal Agreement previously entered into with the District for mutual aid in the event of various emergencies and responded to questions on same.

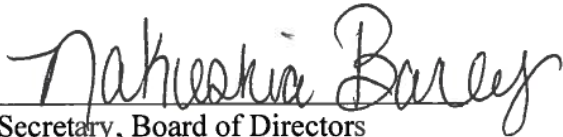
Upon a **motion** by Director Jackson, seconded by Director Barley, after full discussion and with all Directors present voting aye, the Board approved the revised version of such Interlocal Agreement.

There being no further business to come before the Board, the Board meeting was adjourned at 6:51 p.m.

PASSED, APPROVED and ADOPTED this the 15<sup>th</sup> day of June, 2026.

  
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President, Board of Directors

ATTEST:

  
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Secretary, Board of Directors

(DISTRICT SEAL)

