

BROOKSHIRE MUNICIPAL WATER DISTRICT

NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Directors of Brookshire Municipal Water District (the "District") will hold a regular meeting on **Monday, December 3, 2018, at 6:00 p.m., at 4004 6th Street, Brookshire, Texas**, open to the public, to consider and act upon the following:

1. **Public Comments:** (limited to 3 minutes per speaker and one speaker per issue);
2. **Approval of minutes of prior meetings:**
 - a. Special Meeting of September 10, 2018
 - b. Special Meeting of October 15, 2018;
 - c. Regular Meeting of November 5, 2018;
 - d. Discuss amending the Minutes for October 1, 2018;
3. **Bookkeeper's Report, including discuss financial statements, current invoices, monthly billing and collections;**
4. **Engineer's Report, including:**
 - a. Approve Capacity Report for Nitretex;
 - b. Status of the sewer force main project on Garvie Road;
 - c. Discuss approval of The Brookwood Community project;
 - d. Approve utility access letter/capacity report for Waller County Annex Building on Hwy 90;
 - e. Review result of bids on CDBG Project (Ground Storage Tank. Etc.);
 - f. Expansion of District;
 - g. Approve Capacity Report for Community Church of God in Christ; and
 - h. Update on development inquiries;
 - i. 157-acre tract on Stalkneckt Road
5. **General Manager's Report, including:**
 - a. Update on Funding Application, including:
 - i. Texas Water Development Board Drinking Water Funding Projects;
 - b. Approve Tax Collection Services Agreement with Linebarger Goggan Blair & Sampson, LLP;
 - c. Discuss status of Rate Order violation for 511 Solomon Lane;
 - d. Discuss request by Houston West RV – KOA for payment plan;
 - e. Discuss waiving Engineering fee for Limited Spirits LLC;
 - f. Discuss writing off taxes for real properties over 20 years and personal properties over 10 years;
 - g. Discuss attendance at training, conferences or committee meetings, including:
 - i. TEXPO Conference; and
 - ii. EPA Flood Resilience Training for Water and Wastewater Utilities;
 - h. Discuss the Board attendance to conferences;
 - i. Approve using Link Staffing for hiring employees; and
 - j. Administrative and Personnel Matters;
6. **Operator's Report, including:**
 - a. Update on maintenance and repairs;
 - b. Discuss installation of cathodic protection on the following water tanks;
 - i. 75,000 gallon Elevated Tank at Velasco Water Plant;
 - ii. 200,000 gallon Ground Storage Tank at Velasco Water Plant;
 - iii. 572,000 gallon Ground Storage Tank at Cooper Water Plant;

7. Attorney's Report; including:

- a. Status of Facilities Reimbursement Agreement with The Brookwood Community;
- b. Authorize Eminent Domain reporting pursuant to Texas Government Code, Section 2206.151-157, as amended;
- c. Update on personnel matters; and
- d. Review 2019 Annual Agenda;

8. Directors' Reports, as necessary; and

9. Executive Session, as necessary;

- a. As may be permitted pursuant to Subchapter D of the Texas Government Code to discuss matters relating to attorney-client privilege, potential litigation, security matters, personnel issues, and/or real estate matters, respectively;
- b. Reconvene in Open Session; and
- c. Vote on matters discussed in Executive Session, if any.

EXECUTED this 30 day of November 2018.

BROOKSHIRE MUNICIPAL WATER DISTRICT



By: 
Tonya J. Pierre, General Manager